

Planning Board Meeting February 24, 2020 Minutes

Attendees: Chairman Brian W. Murray, Members Daniel Kowalik, Mary Jane Shonn, Todd Glassman and Alison Koopman; Village Clerk Jayne DeTine

Work Session was opened at 5:30 PM by Chairman Murray

Tree Policy Review

- After a lengthy discussion, Alison Koopman will be adding comments to the Tree Policy and then work with Mary Jane Shonn to finalize the draft as a Policy. Once done the Policy will be forwarded to the Planning Board for final review before submitting to the Village Board. Discussion also held regarding the tree inventory which Brad Baer would complete on the weekend using electric overtime or during the day when time allows after all electrical projects have been completed.

Airbnb Codes

- Jayne stated that owners of the Airbnb at 14 Hart Street have talked to Mike Borth and decided to sell the property.

The **Regular Planning Board Meeting**, was called to order at 5:45 Pm by Chairman Murray

Pledge to the Flag:

Chairman Murray welcomed everyone to tonight's meeting and proceeded with the Agenda:

Minutes of January 27, 2020 Planning Board Meeting:

- The minutes were approved as presented by Chairman Murray. Dan Kowalik and Mary Jane Shonn

Tree Policy Review:

- Discussed during the earlier work session.

AirBnb:

- Discussed during the earlier work session. Chairman Murray also stated that the City of Buffalo and Amherst are now requiring AirBnB's to register, this way the Housing Inspectors can then inspect for fire, parking, requirements, safety building structures.

Cornerstone Subdivision Review:

- This item was tabled until we have a report from the CEO in reference to any conversations or meetings, he has had with the Kelkenburg's

Comprehensive Plan:

- Chairman Murray suggested adding an item on the "Things you need to know" monthly utility bill insert asking any residents interested in working on the Comprehensive Plan to please feel free to attend a Planning Board meeting held the third Monday of each month. Chairman Murray suggested looking for the Silvia Ross study down way back when the last Comprehensive Review was done. He would check with Retired Village Attorney Don Shonn to see if he knew of it or even had it in his files. Chairman Murray also suggested checking with FEMA regarding grants for life safety issues which could be tied into the Comprehensive Plan going forward.

Permitting Process:

- Nothing New

Point of Business:

- Member Mary Jane Shonn will be out of Town from February to March 19, 2020.

Adjourned: Dan Kowalik and Mary Jane Shonn at 6:45 pm.

Next meeting: Monday March 16, 2020 starting at 5:30 pm proposed agenda:

Item # 1:	Tree Policy/Law review	Mary Jane Shonn
Item # 2:	14 Hart Street Update	Mike Borth
Item # 3:	Airbnb Codes Update	Mike Borth & Brian Murray
Item # 4:	Permitting Process checklist/flowchart	Dan Kowalik & Mary Jane Shonn
Item # 5:	Comprehensive Plan Update	Brian Murray
Item # 6:	Cornerstone Subdivision	Mike Borth

Respectfully submitted

Brian W. Murray
Planning Board Chairman